



## AGENT/BROKER OF RECORD CHANGE

Date of Request: \_\_\_\_\_

Group #(s): \_\_\_\_\_

Group Name and Address: \_\_\_\_\_

\_\_\_\_\_

Email address: \_\_\_\_\_

This is to notify Optima Health that \_\_\_\_\_  
(Employer Name) hereby appoints the following agent(s) as the Agent-of-Record:

Agent Name : \_\_\_\_\_

Agency Name & Vendor #: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**General Agency:** Employee Benefits Corporation of America 54-2015926

This notification replaces any other authorization that may have been previously completed for an Insurance Agent. The designation of our Agent-of-Record will remain in effect until we notify you to the contrary.

Group Decision Maker's Signature: \_\_\_\_\_

Print Name and Title of Group Authorized Contact: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\*Please fill out and download document. Send to [Appointment@sentara.com](mailto:Appointment@sentara.com)\*\***